



Blacktown & Districts Soccer Football Association Incorporated

Trial Match Procedure Guidelines

1. Purpose

- 1.1. The purpose of this policy is to outline expected behaviour of the organisation and referee appointments for all trial matches as the home club.

2. Scope

- 2.1. This policy applies to all Club Officials, employees, and the Blacktown City Soccer Referee Branch involved in organising trial matches.

3. General

- 3.1. Trial matches involving a BDSFA club vs a FNSW based club must use the relevant form available at 5.1.
- 3.2. Trial matches involving a BDSFA club vs a community club from another FNSW affiliated association must use the form provided at 5.2.
- 3.3. Trial matches involving both BDSFA clubs will be sanctioned via emailing the BDSFA office with the match details of date, time, location, grade(s) and request for BCSR Referees.
- 3.4. All sanctions must be completed 10 days prior to the match(es).
- 3.5. If the home club is a BDSFA club, the Trial Sanction form will be (in order):
 1. Filled in by the home club.
 2. The BDSFA will send to the appropriate Association for sanction.
 3. The completed sanction form will be returned to the BDSFA for sanction.
 4. The BDSFA will return the sanctioned form to the home club.
- 3.6. Sanction forms are deemed complete when both association names are provided in the appropriate section of the Trial Sanction Form.
- 3.7. Any alteration to the trial matches after sanctioning must be approved by the BDSFA.

4. Referees

- 4.1. Matches involving a club registered to a FNSW competition will be have referees organised through FNSW.
- 4.2. Clubs may request the use of the BCSR to officiate all other trial matches.
- 4.3. BCSR will be appointed to trial matches upon the availability of suitable referees on a first in first served basis.
- 4.4. Only registered referees are eligible to officiate trial matches.
- 4.5. Referees will be paid as per the BDSFA Referee Payment Policy.
- 4.6. Clubs are to request the use of referees by applying to the BCSR with:
 1. Notification of intended use of BCSR referees on the sanction form or email.
 2. The Date, Time & Location of the trial match.
- 4.6. Match details will be uploaded to the Referee Appointment program on the Tuesday prior to the weekend and Referees may be allocated as from 5:00pm Tuesday prior to a weekend match.



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- 4.7. Mid-week fixtures will be uploaded into the Referee Appointment program on the Tuesday prior to the Sunday before their match. For example, a match sanctioned for Thursday 17th February's details will be uploaded on the 8th of February. All sanctioning must be completed by the upload date.
- 4.8. The BCSR will contact the organising club 48-hours prior to the sanctioned match to appoint referees with an update about the appointment(s).
- 4.9. If the match(es) has not been appointed by 48 hours before the match(es), the BCSR will continue to try and appoint referees to the match(es) until all avenues have been exhausted.

5. References and Links

- 5.1. Trial Sanction Form FNSW Competitions <https://footballnsw.com.au/trial-match-request/>
- 5.2. Trial Sanction Form Inter-Association Community Football <https://footballnsw.com.au/wp-content/uploads/2020/01/20200121-SAN-UNLOCKED-Inter-Association-Trial-Match-Form-Community-Football-Clubs-MK.pdf>
- 5.3. BDSFA Referee Payment Policy <https://bdsfa.com/wp-content/uploads/2019/11/Policy-Referee-Payment.pdf>